



Operations Manual

**MODEL AIRCRAFT TEMPORARY EXEMPTION FROM CIVIL
AVIATION REGULATIONS INCLUDING HEIGHT**

Issue 3 – 2012

PR 16

To Management Committee
and SIGS for Approval

Date: 03/08/2012

PR 16

**SAMAA POLICY ON EXEMPTION FROM CIVIL AVIATION
REGULATIONS**

Issue 1 - 07.2006
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This document forms part of the SAMAA Manual of Procedures. It is to be used by SAMAA Members and Registered Clubs in all activities associated with the flying of model aircraft in the RSA.

1. Purpose

This procedure must be read in conjunction with Procedure PR 02, “Policy and Procedure on Holding Events” and covers how to obtain Exemption (permission) for airspace use, which is outside the SAMAA jurisdiction, and requires RAASA’s action and approval.

To process this type of request RAASA must be involved, in that the request must be circulated through the relevant Aviation Authorities for approval.

The submittal/request for permission from the group or Club is to be handled in a formal manner, by submitting the relevant Form “ Application for Exemption from CAR ” Forms F08, F09 accompanied by applicable Form F12, F13, F16, F17 or F18 (whichever are applicable), complete with all relevant information, to SAMAA, who, after checking, will forward it to the RAASA for approval.

The Application, except for additional height, must be submitted at least 120 days before the Event, as the approval process is dependant on the CAA meeting schedules.

It should be noted that with regards to height, Clubs, situated in the CTR (Air Traffic Control Zone) will not be given permission to fly over 400 feet, and that most of those Clubs situated under the TMA of a Major airport will only qualify and receive temporary permission to fly to 1000ft, if they are not positioned on a major traffic route. The approval time for a height request is approximately 30 days.

NOTE: Without A Permit or written Approval from SAMAA, no Club or Group may hold an Event or use Airspace at a SAMAA Registered Club or Site.

This procedure refers to any Temporary exemption required, long or short term, for any of the following;

- a.) Requesting Registering a new Model Aircraft flying field. (procedure PR 05 and Form F 05.)
- b.) Registering a flying site which needs special temporary exemptions.
- c.) Permission to hold a Fly-in, Airshow, Display, Competition, Cross Country or Special Event involving Model Aircraft.(Procedure PR 02, and Forms F08 and F09)
- d.) Request from a Club or flying area for a temporary Height Exemption. ie a Airshow, Event, Competition or glider club. (PR 16, and F 13)
- e.) Permission to allow full size aircraft, to do a fly- by or demonstration at a model Airshow at a SAMAA Registered club.(PR02 and F16)
- f.) Authorization for a pilot to fly Model Aircraft at a full size Airshow.(PR 02 and F17)
- g.) Permission to hold a Model Aircraft Airshow or Event at an Aerodrome, Military Airbase or a unregistered field/site.(PR02, F18)

- h.) Permission to fly a model aircraft at night, at a Registered model field. (F12)
- i.) The flying of a model aircraft above a public road.(F 12)
- j.) ermission to discharge or drop items from a Model aircraft. (F12)
- k.) Procedure to make Specification changes to model aircraft or apply relaxations which require CAA permission and approval.
- l.) The flying of a Model aircraft whose weight exceeds 25 Kgs (Not presently permitted, negotiations in progress with RAASA)

2. Applicable Documents

This procedure is to support any request for an exemption for any change to, or relaxation of, the requirements of CAR ,and an Application, fully documented with motivation and details, must be submitted to the SAMAA office on the applicable Forms F12, F13, F16, F17 or F18 attached to Forms F08 and F09

3. Policy

The SAMAA requires that all Model Aircraft when being flown conform to, and abide by, all CAA Regulations, as set out in the applicable CAR`s and CAT`s.

And if exemption, relaxation or changes, is required to any Regulation, then Application shall be made through SAMAA to the RAASA/.CAA for a exemption to be granted on a temporary basis, or possibly a longer term, by the RAASA.

The SAMAA requires that model aircraft conform to ceiling height as defined by CAR Part 94. If a extension to the designated ceiling height is required then application shall be made through SAMAA to RAASA for a temporary extension to the ceiling height.

4. Definitions

Registered Club	An area approved by SAMAA and the C.A.A. for the operation of Model Aircraft.
CAR`s	Civil Aviation Regulations
CAT`s	Civil Aviation Technical Specifications.
Club	SAMAA registered Club

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SAMAA

South Africa Model Aeronautical Association

RAASA

An Organization approved by C.A.A. to administer, recreational full size and model aviation activity

Ceiling Height

The Maximum height above ground level that a model aircraft is permitted to operate.

5.Procedures

- (a) The Club , group or Association which requires a temporary exemption shall complete the ‘SAMAA Application for Exemption to CAR ’ Form F08, F09 and the applicable forms from F12, F13, F16, F17, or F18.
- (b) The completed Forms together with a site plan, maps and all other applicable information, together with the motivation, is to be sent to SAMAA for processing at least 120 days prior to the date of the Event. required.
- (c) The SAMAA shall check the application and confirm that all details have been provided.
- (d) The SAMAA shall decide whether to support the application or not.
- (e) If application is supported, the completed Form noting the SAMAA approval shall be forwarded to the RAASA. office for their actions.
- (f) Upon receipt, RAASA shall assess the Application, and if satisfied that the request complies with their requirements, approve the application, and pass it on to CAMU or any other Air Space authorizing Body, and on completion return the documentation to the SAMAA, with applicable conditions and comments, applicable to the approval.
- (g) SAMAA shall, on receipt, send a copy to the applicant Club, group or Association, with a duly issued Permit Number

6. Responsibilities

- (a) The applicant Club, Group or Association is responsible to identify when and why an Exemption is required.

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- (b) The applicant Club, Group or Association is responsible to ensure that all the documentation required, is sent to the SAMAA within the time required prior to the date the Exemption is required.
- (c) SAMAA is responsible to check the application and if approved pass the application onto the relevant C.A.A. Office for consideration.
- (d) The SAMAA is responsible to advise the applicant of RAASA’s decision, and conditions of acceptance, together with a Permit number if approved..
- (e) The Club may not hold the Event unless a Permit has been issued by SAMAA, and the Club/group is responsible to ensure that all model aircraft flying conform to, and comply with, the “Exemption Approved” and the conditions attached, if any, of the approval Permit.

7. Forms

The “Application for Application for **Exemption from Civil Aviation Regulations**” – **Forms F08, F09, F12, F13,F16, F17 and F18** are available from the SAMAA office or can be downloaded from the SAMAA website.

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